

Monson & Sons, Inc.

216 5TH STREET NW

BRITT, IA 50423

PH: 641-843-4272

FAX: 641-843-3519

monsonandsons.com

Thank you for your interest in Monson & Sons, Inc. The following information is provided as a guideline to the benefits and policies that are in effect to date.

Our company runs top of the line equipment. All tractor and trailers are within 3 yrs. old, extended hood and 13 or 18 speeds. Driver requirements are as follows:
3 yrs. verifiable driving experience

23 yrs. of age

Good MVR-no more than 3 moving violations in 3 yrs.

Drivers with 3 or more accidents in 3 yrs., whether minor or severe, will be placed on probation upon hiring for a minimum of 90 days

Pass Company physical and drug screen

Pass Company driving test (13 or 18 speed)

CDL address must match your physical home address where you reside

Company drivers are hired base on their verifiable experience, if you should have 5 years or more of verifiable experience you will start at \$0.33. *Team Company drivers* are hired based on verifiable experience, if you should have 5 or more years you will start at \$0.33. We issue fuel cards to cover fuel expenses. All repairs, services, and miscellaneous expenses are reimbursed with proof of receipt. Health insurance is available after 6 months of employment. We also have a 401-k retirement plan in effect that requires one-year continuous employment to qualify.

Leased drivers (owner/operators) are hired at \$0.90 per mile empty and \$1.00 per mile loaded with 100% fuel surcharge. Licensing & truck insurance deductions are available through the payroll department. Health insurance is also available (100% payroll deducted).

We have 2 full time professional dispatchers on staff, available 24 hours per day. We currently have a fleet of 100 tractors and 180 refrigerated units, and pride ourselves on the on-time courteous drivers we employ.

Sincerely,

R.E. Monson
President

Monson & Sons, Inc.

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RE: Pre-Employment Drug Test

Dear Job Applicant:

In our ongoing effort to maintain a drug free workplace, Monson & Sons, Inc. requires a valid, negative drug test as a condition of employment. For this test, you will be asked to produce at least ¼ cup of urine. Please remember not to urinate within 1 hour before your test and drink no more than 2 to 3 cups of liquid before the test. You will be required to supply the collection site with a picture ID.

Any attempt to dilute, substitute, or contaminate your specimen will result in an invalid test.

Please feel free to ask any questions you may have about this process.

Sincerely,

R.E. Monson
President

Stacy Cox
Supervisor of Drug & Alcohol Program

Education and Employment History

Please circle the highest grade completed:

Grade School: 1 2 3 4 5 6 7 8 9 10 11 12

College: 1 2 3 4 Post-Graduate: 1 2 3 4

Give a Complete Record of all employment for the past **three** years, including any unemployment or self-employment and all commercial driving experience for the past **ten** years.

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
From _____ to _____ Name _____

Position Held _____ Address _____

Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
From _____ to _____ Name _____

Position Held _____ Address _____

Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
From _____ to _____ Name _____

Position Held _____ Address _____

Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
From _____ to _____ Name _____

Position Held _____ Address _____

Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
From _____ to _____ Name _____

Position Held _____ Address _____

Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
 From _____ to _____ Name _____
 Position Held _____ Address _____
 Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
 From _____ to _____ Name _____
 Position Held _____ Address _____
 Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
 From _____ to _____ Name _____
 Position Held _____ Address _____
 Reason For Leaving _____ Phone#(_____) _____

Mo/Yr _____ Mo/Yr _____ Present or Last Employer _____
 From _____ to _____ Name _____
 Position Held _____ Address _____
 Reason For Leaving _____ Phone#(_____) _____

Driving Experience

Class of Equipment Miles	Dates		Approximate Number of (Total)
	From	To	
Straight Truck			
Tractor and Semi-trailer			
Tractor-two trailers			
Other			

List states operated in for the last five years:

List special courses/training completed (PTD/DDC, Hax Mat, etc): _____

List any Safe Driving Awards you hold and from whom: _____

Accident Record for past three years

(attach sheet if more space is needed)

Date of Accident	Nature of Accident (Head on, rear end, etc.)	Location of Accident	# of Fatalities	# of People Injured
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Traffic Convictions and Forfeitures for the last three years

(other than parking violations)

Date	Location	Charge	Penalty
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been denied a license, permit or privilege to operate a motor vehicle?

Yes No

Has any license, permit or privilege ever been suspended or revoked?

Yes No

Have you ever been convicted of a felony?

Yes No

If any of the answers to the above questions are "Yes," give details

Personal References

List three persons for references, other than family members, who have knowledge of your safety habits.

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

To Be Read and Signed by Applicant

It is agreed and understood that any misrepresentation given on this application for qualification shall be considered an act of dishonesty.

I give the motor carrier and its agents or representatives the right to investigate all references and to secure additional information about my employment background. I hereby release from all liability for damages the motor carrier and its agents or representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

I agree to furnish such additional information and complete such examinations as may be required to complete my employment file.

It is agreed and understood that this application for qualifications in no way obligates the motor carrier to employ me.

It is agreed and understood that if qualified to operate motor carrier equipment, I may be on a probationary period, during which I may be disqualified without recourse.

This certifies that I completed this application, and that all entries on it and information in it are true and complete to the best of my knowledge.

Applicant's Signature

Date

Remarks (for office use only)

Monson and Sons, Inc.
216 5th St. N.W.
Britt, IA 50423
Office: (641) 843-4272 Fax: (641) 843-3519

I, _____ (social security #) ____/____/____

Date of Birth: ____/____/____

Hereby authorize:

To release and forward any and all information concerning my employment as required by **391.23** of the **FMCSR**. By signing this authorization I understand that this form will be copied and sent to multiple employers as part of the hiring process and I authorize these employers to provide **Monson and Sons, Inc.** with the requested information.

The person identified above is seeking qualification as a company driver and is subject to the alcohol/controlled substance testing provisions of **FMCSR 49 CFR Part 40**. Pursuant to **49 CFR 382.413** with the written consent, we request the results of related testing of this individual while in your control.

Applicants Signature: _____ **Date:** ____/____/____

To be completed by previous employer:

Period of Employment: ____/____ to ____/____: ____/____ to ____/____

Type of Equipment Driven: ____ Tractor Trailer ____ Straight ____ other: _____

Type of Equipment Pulled: ____ Van ____ Flat Bed ____ Reefer ____ Other: _____

Commodities Hauled: _____

States Ran: _____

Reason for Leaving: _____ would you rehire: _____

Accidents: Preventable _____ Non-Preventable _____

Details: _____

Under DOT testing requirements in the last three (3) years:

1. Has this person had an alcohol test with a result of .04 or higher? ____ Yes ____ No
2. Has this person had a verified positive drug test? ____ Yes ____ No
3. Has this person ever refused a drug/alcohol test? ____ Yes ____ No
4. Has this person committed other violations of DOT testing regulations? ____ Yes ____ No

In answering these questions, include any required DOT drug or alcohol-testing information abstained from previous employers in the last three (3) years.

Name: _____

Company: _____

City, State, and Zip: _____

Signature: _____

Title: _____ Date: _____

To: Julie Scott
DAC Services
800-322-5298
Fax #: 800-267-4093 (Manual Service)
Fax #: 800-257-8069 (Database Retrieval)

From: Ben Monson/Stacy Cox
Monson and Sons, Inc.
Fax #: 641-843-3519
DAC Customer #: 06066
DAC Sub-account: _____

Reference (35 character maximum)_____

CONSUMER REPORT DISCLOSURE AND DRUG RELEASE

In connection with my application for employment (including contract for services) with _____

I understand that consumer reports which may contain public record information may be requested from DAC Services (DAC), Tulsa, OK. These reports may include the following types of information: names and dates of previous employers, reason for termination of employment, work experience, accident, etc. I further understand that such reports may contain public record information concerning my driving record, workers' compensation history, credit, bankruptcy proceedings, criminal records, etc., from federal, state and other agencies which maintain such records; as well as information from DAC concerning previous driving record request made by others from such state agencies, and state provided driving records. I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY DAC TO FURNISH THE ABOVE MENTIONED INFORMATION.

I have the right to make a request to DAC, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information; and the recipients of any reports on me, which DAC has previously furnished within the two year period preceding my request. I hereby consent to your obtaining the above information from DAC, and I agree that such information, which DAC has or obtains, and my employment history with you if I am hired, will be supplied by DAC to other companies, which subscribe to DAC Services.

In conformity with sections 382.413, 382.405 and 391.89 of Title 49 of the Code of Federal Regulations, I hereby authorize the carriers listed below to furnish to DAC on behalf of the company listed above (Monson and Sons, Inc.) the following information concerning drug and alcohol tests, including pre-employment tests, the carriers conducted during the past two years: (i) the dates on which I tested positive for drugs, and the drugs involved; (ii) the dates on which I tested 0.02 or greater for alcohol and the test result levels; (iii) the dates on which I refused to be tested for drugs and/ or alcohol.

I fully understand that the information I authorized DAC to receive involves test which were-required by the Department of transportation (DOT), and may also include information concerning tests that the DOT did not require but that the carries listed below may have voluntary conducted under their own authority unless I instructed the carriers in writing not to release information concerning non-DOT test to DAC. If a carrier listed below furnished DAC with information concerning items (i), (ii), or (iii) above, I also authorize that carrier to release and furnish (iv) the dates of my negative drug and/or alcohol test and/or tests with results below 0.02 during the two-year period; and (v) the name and phone number of any substance abuse professional who evaluated me during the past two years.

Company (CDL Driver Positions Only)	City	State	Phone

(Attach additional form if needed, additional forms require driver's signature)

By signing below, I certify that I have read and fully understand this release, that prior to signing I was given an opportunity to ask questions and to have those questions answered to my satisfaction, and that I executed this release voluntarily and with the knowledge that the information being released could affect my being hired. I further certify that all of the information that I have furnished on this form is true and complete, and I have listed every company for which I worked as a driver during the past two years, and every company for which I took a pre-employment drug and/or alcohol test during the past two years.

Print Name: _____
Social Security No.: _____

Sign: _____
Date: _____

